**Minutes of the
Dorsey’s Search Community Association Board of Directors
located at Linden Hall**4765 Dorsey Hall Drive, Ellicott City, MD 21042

Held: May 8, 2019

***Approved: 6/12/2019***

The Board of Directors of the Dorsey’s Search Community Association, Inc. conducted its regular Board meeting on Wednesday, May 8, 2019 at 7:00 p.m. at the Association’s place of business.

Present: Ellen Mackey-Vice Chair
 Rick Ludvigsen
 Crissy Simpson
 Derek Carey
 Dick Boulton
 Ingrid Hatz, Village Manager
 Anne McKissick, Covenant Advisor
 Nancy Meredith, Administrative Asst

Absent: Dan Woodruff, Chair

Mrs. Mackey **called** the meeting **to order** at 7:00 p.m.

1. **Approval of the agenda**:
**Action: Mr. Ludvigsen** moved to approve the agenda as submitted. Seconded: **Mr. Carey**; Vote 4-0-0.
2. **Guest Speakers**
	1. Resident Speak-out: None
3. **Approval of April 10, 2019 minutes**:
**Action:** **Mr. Ludvigsen** moved to approve the April 10, 2019 Board Minutes; seconded by: **Mr. Carey**;
**Vote for**: Mr. Ludvigsen; Mr. Carey
**Vote Against**: Ms. Simpson
**Abstain**: 0
**Ms. Simpson** would like her comment to reflect “20 out of approximately 7500 residents supported that the Village and CA should plant more trees”.

**Action:** **Mrs. Mackey** motioned that the change be made to reflect Ms. Simpson’s request; seconded by: **Mr. Ludvigsen;** Vote 4-0-0

1. **Dismissal of the Board and Seating of the New Board**A. Dismissal of Old Board
B. Seating of New Board
C. Selection of Chairperson and Vice Chair
	1. Nomination of Chairperson
	**Action:** **Mrs. Mackey** was voted in unanimously
	2. Nomination of Vice Chair
	**Action:**  **Mr. Ludvigsen** was voted in unanimously

D. Board Appointments
E. Appointment of the Village Manager
 **Action:** Ingrid Hatz was appointed unanimously

1. **Report from:**
	1. **Covenant Advisor**: Mrs. McKissick
		1. End of year report
		2. Trends in Covenants
			1. It is seasonal, we see an uptick in applications in the spring and in the winter, we hear more about maintenance issues
		3. 4500 Hemlock Cone Way
		**Action:** **Mrs. Mackey** motioned to remove the flag notation from the owner’s property file at Columbia Association; seconded by **Mr. Ludvigsen;** Vote 4-0-0
		4. Meeting with CA Landscape Architect
			1. in attendance: Jan Clark (CA), Anne McKissick, Crissy Simpson
			2. plant more trees on Columbia Association property
			3. Had to remove trees on CA property due to disease
			4. Some suggestions were made to place trees in areas that will help with erosion, drainage issues, and ornamental trees by our Village signs.
	2. **Manager**:
		1. Board meeting dates: June 12; July 10
		**Action:** **Mrs. Mackey** motioned that the August Board meeting be cancelled; seconded by **Mr. Carey;** Vote 4-0-0.
		2. Upcoming Events in the Village
		3. Tile work at the entryways of Linden Hall has not begun. Columbia Association still determining a date.
		4. tree removal in our fenced in courtyard at Linden Hall
		5. Request for Donations where emailed out to Board members with information regarding the companies seeking funding.
	3. **CCR:** Mr. Boulton written report submitted.
		1. CBA Accountability
			1. Mr. Ludvigsen asked if this was about the same legislative meeting held in March that he attended
			2. Mr. Boulton confirmed that it was
				* CA Staff was looking to postpone until 2020
				* CA Board did not vote to postpone the legislation proposed as the Community Benefit Association (CBA)
			3. Mrs. Mackey wanted to know if Mr. Boulton knew of any upgrades to the Running Brook Pool, there seems to be construction going on at the pool.
				* Mr. Boulton did not know of any construction.
		2. 5 year strategic plan
		3. Board reviewed a position paper on New Town Zoning
		4. New Town zoning on hold until new County Administration decides how to move forward
		5. Commercial Covenants – Guilford Industrial Park
		6. President Objectives for coming year
		7. Inner Arbor did not receive $200K from the state - need to modify “Butterfly”
		8. Annapolis delegation set up committee to discuss conflicts between various Symphony Woods stakeholders.
		9. Architectural drawings for the Pathway through Symphony Woods are being prepared based on CA guidelines.
		10. Fountain at Lake Kittamaqundi was not at full blast, but has been rectified.
		11. Royal Farms gas station on Snowden River Parkway was approved by the Planning Board. Appeal has been filed.
		12. CA Board still considering a rule that the Board members who campaign for higher elected office need to resign from the CA Board. There are conflicting opinions on whether this can be implemented.
2. **Business:**
	1. **FY 2020 Budget**
		1. Change made in the donation line of the budget to reflect $5000
		2. Columbia Association asked that the Budget be revised to reflect contingency fund money
		3. Discussion on the Contingency Fund, we will have that in our budget line for one more year and then it will be paid in full.
		**Action: Mrs. Mackey** motioned that the Board accept the changes made to the FY2020 Budget; seconded by **Mr. Ludvigsen;**

**Vote:
For: Mrs. Mackey; Mr. Carey; Mr. Ludvigsen
Against: 0
Abstain: Ms. Simpson**

* 1. **Donations**
		1. Community Ecology Institute
			1. Requested an up to $3000 donation
			**Action:** **Mr. Ludvigsen** made a motion for $500 donation to Community Ecology Institute; seconded by **Ms. Simpson; unanimous vote.**
		2. Howard County Police Foundation – Police Pace 5K
			1. **Action: Mrs. Mackey** motioned that a $250 donation should be given to the Police Pace 5K; seconded by **Mr. Ludvigsen;** Vote 4-0-0
			2. This donation places us as a Dispatcher Sponsor with our company name printed on the T-shirt.
	2. **Cash Register and Bank Statements**
	3. **Compensation (Bonus)**
		1. need to reach out to the other villages for a rubric/matrix for employee performance, only 5 out of 9 villages answered Dan Woodruff’s initial email
		2. Ingrid will reach out to the other Villages again
		**Action:** **Mr. Ludvigsen** motioned that Ingrid email the other village managers; seconded by **Mrs. Mackey
		Vote:**

**For: Mr. Ludvigsen; Mr. Carey; Mrs. Mackey**

**Not in Favor: Ms. Simpson**

**Abstain: 0**

* 1. **Board Seat**
		1. Discussion on candidates elected but not qualified under our Village By-Laws.
		2. Thanked Buffy Illum and asked for her continued interest in serving the community by running next year
		3. Open Seat
			1. Soliciting for an open seat
			2. Former Board member-Rob Sims
			**Action:** **Mr. Ludvigsen** motioned that we ask Rob Sims to sit on our Village Board due to his past experience on the Board and the RAC; **seconded by**: **Mrs. Mackey
			Vote:
			For: Mr. Ludvigsen; Mrs. Mackey; Mr. Carey**

**Against: Ms. Simpson**

**Abstain: 0**

1. **Board Member Comments:**
	1. Derek Carey
		1. Thanks to our returning members and elected members of the Board.
	2. Rick Ludvigsen
		1. Mr. Ludvigsen noted that the Board needed to move back to Board Business.
	3. Crissy Simpson
		1. Request training on procedures
		2. Activity regarding information about Zoning and Development
			1. Even if we do not take a position on it
			2. How can we get the information out to our residents?
		3. Letter to Editor
			1. Must be as a resident
		4. Mr. Ludvigsen suggested that a formulation of questions would be helpful for training from Ms. Simpson
	4. Ellen Mackey
		1. Sad she can’t make the BBQ
		2. is going to the pool party
		3. Would be nice to have badges or T-shirts for Board Members
2. **Adjournment:** The Board unanimously agreed to adjourn at 8:38 p.m.

Respectfully submitted,

Nancy Meredith

Administrative Assistant for the Village Manager